SYT

Consulting

Processes, policies and risk, written down and up to date.

We document how your company operates: its processes, its accounting policies, its risks and the controls that cover them. We work with the people who run each process, so what is written helps them do the work, understand it and control it day to day.

When it's needed. There is almost always a change behind it.

- The parent asks for it
- The system changed
- The company grew
- A review is coming

What the service includes

Accounting policies

- Review, update or drafting of the manual, under the local and the parent company's frameworks.

Processes and procedures

- Each process mapped with the people who run it, with flowcharts and an owner for each step.

Risks and controls

- Risk identification and assessment, and matrices that match each risk with its control and its owner.

SAGRILAFT, PTEE and restricted lists

- SAGRILAFT (anti-money laundering) and PTEE (business ethics) programs, and screening against restricted lists.

How we work: we write it with the people who do it

Diagnosis

Of what already exists: manuals, policies, procedures and job descriptions.

Mapping

Each process with the people who run it, as it is done today.

Documentation

Policies, procedures and matrices in the agreed format.

Validation

Each owner reviews their part, on an agreed schedule, before delivery.

> Tell us what you need to put in writing.

Contact us

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